

EPKVH (East Preston and Kingston Village Hall) Covid-19 - Conditions of use for Users of the Village Hall

In order to re-open the Village Hall, it is a requirement that Users comply with the following:

1 If you have COVID-19 symptoms

DO NOT enter the Village Hall if you have any of these COVID-19 symptoms:

- a high temperature (you feel hot to touch on your chest or back);
- a new, continuous cough;
- a loss or change to your sense of smell or taste.

2 Entering the Village Hall

- 2.1 Numbers are restricted in the Village Hall. Please check with the hirer that there is space for you.
- 2.2 **Please wait for the Hirer to invite you into the Village Hall.** Please wait outside in the car park with social distancing.
- 2.3 **Please wear a face covering inside the Village Hall,** unless Government guidance does not require you to wear a face covering.
- 2.4 When you enter, please keep 2 m apart and sanitise your hands. There are sanitisers near both entrances and in each hall.
- 2.5 **Please do not stand within the yellow squares with diagonal lines** marked out in the Miller Barn and the Warren Room.
- 2.6 Ensure that the leader of your group has registered your attendance and has your contact details.
- 2.7 If you have a smart phone, please scan the NHS QR code.

Covid-19 - continued

3 Equipment

- 3.1 Please don't share equipment, bring your own equipment, water bottle etc.
- 3.2 Use the kitchen sink to fill up your water bottle.

4 Hand washing

- 4.1 Sanitise or wash your hands frequently and when you leave.
Hot water is available in the toilets and the kitchen.
- 4.2 If you feel unwell please tell the hirer who will direct you to the kitchen where you will be looked after.

5 Toilets and kitchen

- 5.1 Only two people should be in the Ladies toilet and only two people should be in the Gents toilet.
Only one person should be in the kitchen.
- 5.2 After using a toilet, please clean all the surfaces, taps etc. that you have touched. There are cleaning materials in each toilet. Please dispose of cleaning cloths/wipes etc in the waste bin.
- 5.3 If you are waiting to enter a toilet, please keep 2 m apart in the corridor.
- 5.4 To return to the Miller Barn please leave the building by the exit from the corridor, walk up the slope and then in through the foyer door.

6 Chairs

- 6.1 White plastic chairs are available in both halls.
Do NOT use the upholstered chairs.
- 6.2 If you use a chair, please wipe it down when you leave.

7 After leaving the Village Hall

If you develop any symptoms of COVID-19 you must inform the leader of your group who will inform one of the Trustees so that appropriate precautions and procedures can be followed.