

EPKVH (East Preston and Kingston Village Hall) COVID-19 - Conditions of use for Users of the Village Hall from 24 July 2021

In use the Village Hall, it is a requirement that Users comply with the following:

1 If you have COVID-19 symptoms

DO NOT enter the Village Hall if you have any of these COVID-19 symptoms:

- a high temperature (you feel hot to touch on your chest or back);
- a new, continuous cough;
- a loss or change to your sense of smell or taste.

2 Entering the Village Hall

- 2.1 Numbers are restricted in the Village Hall. Please check with the hirer that there is space for you.
- 2.2 **Please wait for the Hirer to invite you into the Village Hall.** Please wait outside in the car park with social distancing.
- 2.3 **If you are able to, please wear a face covering to protect other users.** Some users of the Village Hall may be critically vulnerable.
- 2.4 When you enter, please respect social distancing.
Wash your hands thoroughly for at least 20 seconds using soap and water or use hand sanitiser. Hot water is available in the toilets and the kitchen.
- 2.5 You are advised to scan the NHS QR code using the NHS COVID-19 app **or** provide your name and contact details at the register adjacent to fire alarm panel in the corridor.

Covid-19 - continued

3 Equipment

- 3.1 Please don't share equipment, bring your own equipment, water bottle etc.
- 3.2 Use the kitchen sink to fill up your water bottle.

4 If you feel unwell

- 4.1 If you feel unwell please tell the Hirer who will direct you to the kitchen where you will be looked after.

5 Toilets and kitchen

- 5.1 Only two people should be in the Ladies toilet and only two people should be in the Gents toilet. Only two people should be in the kitchen.
- 5.2 After using a toilet, please clean all the surfaces, taps etc. that you have touched. There are cleaning materials in each toilet. Please dispose of cleaning cloths/wipes etc in the waste bin.
- 5.3 If you are waiting to enter a toilet, please respect social distancing in the corridor.

6 Chairs

- 6.1 White plastic chairs are available in both halls. Do NOT use the upholstered chairs.
- 6.2 If you use a chair, please wipe it down when you leave.

7 After leaving the Village Hall

If you develop any symptoms of COVID-19 you must inform the leader of your group who will inform one of the Trustees so that appropriate precautions and procedures can be followed.